

**MINUTES OF REGULAR MEETING**

**OF**

**REINVESTMENT ZONE NUMBER FIFTEEN, CITY OF HOUSTON, TEXAS**

November 27, 2017

The Board of Directors (the “Board”) of Reinvestment Zone Number Fifteen, City of Houston, Texas (the “Zone”) convened in regular session, open to the public, at Warehouse Live, 813 St. Emanuel, Houston, Texas 77003, on the 27th day of November, 2017, and the roll was called of the duly constituted officers and members of the Board, to-wit:

Gordon Quan	Chairman
Sergio Selvera	Secretary
Frances Castaneda Dyess	Director
Mazen Baltagi	Director
Alex Vassilakidis	Director
Alan Johnston	Director

and all of said persons were present except Directors Dyess, and Vassilakidis, thus constituting a quorum.

Also present were: Clark Lord and Debbie Russell of Bracewell LLP; Jennifer Curley of the City of Houston; Jack Roland of Governmental Financial Reporting, LLC; Anton Sinkewich of East Downtown Management District; Truman Edminster and Griselda Gonzales of Edminster, Hinshaw, Russ and Associates; Kristin Blomquist of Hilltop Securities; Ralph DeLeon of Tifworks; and Tharen Simpson of Lucky’s Pub.

**DETERMINE QUORUM; CALL TO ORDER**

Director Quan noted that a quorum was present and called the meeting to order.

**MINUTES OF PREVIOUS MEETING**

The Board considered approving the minutes of September 25, 2017. Following discussion, upon a motion made by Director Selvera and seconded by Director Johnston, the Board voted unanimously to approve the minutes of September 25, 2017.

**AGREEMENT WITH HILLTOP SECURITIES**

The Board discussed the proposed agreement with Hilltop Securities for continuing disclosure, Director Johnston moved that the Board approve the agreement with Hilltop Securities, and Director Selvera seconded the motion and it carried unanimously.

## **BOOKKEEPER'S REPORT**

Mr. Roland presented and the Board then reviewed the bookkeeper's report and invoices for payment. After further discussion, Director Selvera moved that the Board approve the bookkeeper's report and the invoices presented for payment. Director Johnston seconded the motion and it carried by unanimous vote.

## **PROPOSAL FROM TIFWORKS, LLC**

The Board discussed the scope of services for Tifworks, LLC as independent contractor and Director Selvera moved that the Board approve the proposal from Tifworks, LLC and Director Johnston seconded the motion and it carried by unanimous vote.

## **ENGINEER'S REPORT**

### **PER for Phase 1 – Street and Utility Improvements – Amendment to Work Order No. 11**

It was reported that plans are circulating at the City for final comments and signatures, which are expected by December in order to put bids by January to hopefully have a contract then.

Following presentation and discussion of the engineer's report and Amendment to Work Order No. 11, Director Johnston moved that the Board accept the engineer's report and Amendment to Work Order No. 11, as presented, Director Selvera seconded the motion and it passed unanimously.

## **ATTORNEY'S REPORT**

There was no attorney's report for the month.

## **CONVENE IN EXECUTIVE SESSION PURSUANT TO SECTIONS 551.072, CHAPTER 551, TEXAS GOVERNMENT CODE**

There was no executive session for the month.

## **PUBLIC COMMENTS**

Director Quan brought up discussion of reimbursement of the Polk parking garage with Frank Liu. Mr. Lord stated that the Board needed further information about how the shared garage would work. Director Johnston asked if we can rent land for parking on certain days, Mr. Lord replied yes.

Mr. Sinkewich mentioned the dog park ribbon cutting.

There being no further business to come before the Board, the meeting was adjourned.

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Secretary, Board of Directors