

EAST DOWNTOWN MANAGEMENT DISTRICT
NOTICE OF SPECIAL MEETING

TO: THE BOARD OF DIRECTORS OF EAST DOWNTOWN MANAGEMENT DISTRICT AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that a regular meeting of the Board of Directors (the "Board") of the East Downtown Management District (the "District" or "EaDo") will be held on **Wednesday, November 13, 2019, at 12:00 p.m. at Combined Arms, 2929 McKinney St, Houston, Texas 77003**, located inside the boundaries of the District, open to the public, to consider, discuss and adopt such orders, resolutions or motions, and take other direct or indirect actions as may be necessary, convenient, or desirable with respect to the following matters:

AGENDA

1. **Welcome.**
2. **Public Comments.** Receive comments from the public. (Two (2) minutes per comment. Fifteen (15) minutes total time for all comments.)
3. **Safety and Security Report.**
 - a) **Report.** Receive reports from the Houston Police Department and Harris County Constable Precinct 6 officers regarding safety, security, and operations in EaDo, and authorize appropriate action.
 - b) **EEIC Contract.** Consider and approve a Letter of Intent to Renew Security Services Agreement between the District and East End Improvement Corporation, providing for a fee increase for security services provided by Harris County Constable Precinct 6 and the potential addition of an additional deputy; and authorize appropriate action.
4. **Up Art Studio.** Receive request for participation from UP Art Studio on the creation of additional murals within the District, and authorize appropriate action.
5. **Bookkeeper's Report.** Receive and approve the Bookkeeper's report, investment report, and payment of invoices, and authorize appropriate action.
6. **Budget for 2020.** Consider and approve budget for fiscal year 2020, and authorize appropriate action.
7. **Delinquent Assessment Report.** Receive report from Linebarger, Goggan, Blair & Sampson LLP on the collection of delinquent assessments, and authorize appropriate action.
8. **Minutes.** Approve the minutes of the prior meeting(s) of the Board of Directors.
9. **Supplement to the Assessment Roll.** Receive and act on the Hearing Examiners' Report from the Public Hearing on Supplementing the Assessment roll held on October 30, 2019; adopt an order in connection with the supplementing the Assessment roll; and authorize appropriate action.
10. **Audit.** Authorize preparation of the annual financial statements and performance of the audit for fiscal year ending December 31, 2019, pursuant to evergreen contact, and authorize appropriate action.

11. **Insurance.** Consider renewal of the District's insurance policies, including director bonds, and authorize appropriate action.
12. **Resolution(s).** Adopt resolution(s) designating District office(s), posting locations for posting notices of meetings, meeting locations, if appropriate, and authorize all appropriate action.
13. **Right-of-Way Maintenance.** Consider termination, amendment or renewal of Maintenance Services Agreement with Flores Quality Services; and authorize appropriate action.
14. **Land Use Report.** Consider and approve a proposal from CDS Market Research to update District's land use and demographics report, and authorize appropriate action.
15. **Scenic Houston.** Receive report on status of collaboration with Scenic Houston for design of landscaping improvements at Pease Street, and authorize appropriate action.
16. **Website.** Discuss revisions to District website, if necessary, and authorize appropriate action.
17. **District Programs and Projects Report.** Receive report from the General Manager on District committees, projects and programs, including field services, code enforcement, public safety, business development, planning, public advocacy, urban design, beautification, and marketing; and authorize appropriate action.
18. **Executive Session.** Convene executive session to discuss: (a) pending or contemplated litigation or to consult with the District's attorney in accordance with Section 551.071 of the Texas Government Code; (b) acquisition of real property in accordance with Section 551.072 of the Texas Government Code; (c) personnel matters in accordance with Section 551.074 of the Texas Government Code; (d) to receive information from employees or question employees in accordance with Section 551.075 of the Texas Government Code; or (e) economic development negotiations or offers of financial incentives for economic development in accordance with Section 551.087 of the Texas Government Code.
19. **Reconvene in Open Session.** Reconvene in public session to consider authorizing District staff and consultants to take any action necessary with respect to (a) pending or contemplated litigation; (b) acquisition of real property; (c) personnel matters; and (d) receiving information from or questioning employees; (e) economic development negotiations or offers of financial incentives; and (f) any other matters relative to any of these matters which was discussed in Executive Session.
20. **Public Comments.** Receive comments from the public. (Two (2) minutes per comment. Fifteen (15) minutes total time for all comments.)



Jessica Bacorn
Executive Director for the District

The
Art
+ Soul
of the
City

EaDo