

**MINUTES OF MEETING**  
**OF**  
**REINVESTMENT ZONE NUMBER FIFTEEN, CITY OF TEXAS**

November 6, 2023

The Board of Directors (the “Board”) of Reinvestment Zone Number Fifteen, City of Texas (the “Zone”) convened in regular session, open to the public, via telephonic communication on the 6<sup>th</sup> day of November, 2023. A quorum of the Board of Directors was physically present at the meeting location. Conducted in person and by videoconference in accordance with the provisions of Section 551.127 of the Texas Government Code. The meeting location was open to the public during open portions of the meeting, and the roll was called of the duly constituted officers and members of said Board, to wit:

Gordon Quan	Chairman
Frances Castaneda Dyess	Vice-Chair
Bernardo Aldape	Secretary
Paula Mendoza	Assistant Secretary
Christopher Hollins	Director
Seth Hopkins	Director
Martha Gil	Director

All members of the Board of the Directors were present, except Directors Aldape, Hollins and Hopkins; thus constituting a quorum.

Also present were: Robert Grobe, member of the public; Omar Kiggundi and Betirri Bengston of Goal Park Foundation; Elizabeth Whitton, Administrator for East Downtown Management District; Kristi Miller of The Goodman Corporation (the “Administrator”); Josh Ramb of McCall Gibson Swedlund Barfoot PLLC; Clark Lord and Tiffany Ehmke of Bracewell LLP; Cynthia Craig of Governmental Financial Reporting, LLC, (“Bookkeeper”); Kyle Macy and Ashley Sowards of Edminster, Hinshaw, Russ and Associates, the Engineer (“Engineer”); Jennifer Curley, representatives with City of Houston (the “City”).

Whereupon, the meeting was called to order. A copy of the notice of the meeting is attached hereto as Exhibit “A”.

**DETERMINE QUORUM; CALL TO ORDER**

Mr. Lord noted that a quorum was present and called the meeting to order.

**PUBLIC COMMENT**

No comments were given.

## **HEAR PRESENTATION FROM GOAL PARK**

The Board recognized Mr. Kinggundu who gave a presentation regarding improvements for one mile, from Columbia Tap to the Authority, a copy of which is attached hereto as Exhibit “B”. He then answered questions related to location, land ownership and engineering services.

### **Consider entering into Memorandum of Understanding with Goal Park**

After consideration, upon a motion, second and unanimous vote, the Board authorized Bracewell to prepare a Memorandum of Understanding for a survey study.

## **MINUTES OF PREVIOUS MEETING**

The Board considered approving the minutes of the September 18, 2023. Upon a motion brought by Director Mendoza, seconded by Director Dyess, the Board unanimously voted to approve the minutes for and unanimous vote, the Board approved the minutes of September 18, 2023 meeting.

## **FINANCIAL MATTERS**

Director Dyess requested Ms. Craig give the Bookkeeper’s report.

### **Bookkeeper Report/ payment of invoices**

Ms. Craig presented the Bookkeeper’s report for the month, a copy of which is attached hereto as Exhibit “C”. The Board instructed Ms. Craig to close the Whitney Bank account.

Director Dyess stated that the Project Committee reviewed related invoices and recommended approval for payment, the construction and engineering invoices. Director Dyess reported that the Finance Committee reviewed the finance invoices and recommended approval.

Upon a motion brought by Director Mendoza, seconded Director Dyess, the Board unanimously voted to approve the invoices for payment.

### **Approve audit for fiscal year ending June 30, 2023 and authorize filing with the City of Houston**

The Board recognized Mr. Rambo who reviewed the Authority’s annual audit report, a copy of which is attached hereto as Exhibit “D”. After review and consideration, upon a motion brought by Director Mendoza, seconded by Director Gil, the Board unanimously voted to approve the audit report and it was noted that the audit has been filed with the City of Houston.

## **COMMUNICATIONS AND PUBLIC ENGAGEMENT**

### **Committee Updates**

Director Mendoza reported that there was no communications committee meeting, but will be meeting soon.

## **PROJECTS AND ENGINEERING**

The Board reviewed the project committee update, a copy of which is attached hereto as Exhibit “E”.

### **Engineer’s Report**

Mr. Macy presented and reviewed the Engineer’s Report, a copy of which is attached hereto as Exhibit “F”.

### **Update, work authorization and advertisements for bid**

Mr. Macy reviewed the following projects: (i) T-1514 – Texas Avenue Mobility Improvements; (ii) T- 1517 – Columbia TAP; (iii) T-1504 and 1515– Phase 2 – Roadway and Utility Re-construction; (iv) T- 1505 – Walker – Roadway Rehabilitation; (v) T- 1511 – Bastrop Promenade/Greenspace – Design Phase; (vi) T-1523 NHHIP Planning and Implementation. He answered the Board’s questions regarding these matters.

Mr. Macy reported on the Bastrop Promenade bid received and stated the contractor, Jerdon has a good history working with the Authority and other stakeholders, as well as great recommendations.

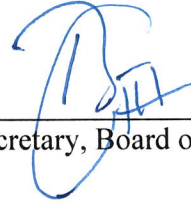
After consideration, upon a motion brought by Director Dyess, seconded by Director Mendoza, the Board unanimously authorized (i) to accept, award and authorize the Notice To Proceed for the Bastrop Promenade/Greenspace project, to the recommended contractor; and (ii) approve the Engineer’s Report.

## **ADMINISTRATOR’S REPORT**

The Board recognized Ms. Miller and gave a general report, a copy of which is attached hereto as Exhibit “G”.

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There being no further business to come before the Board, the meeting was adjourned.

A handwritten signature in blue ink, consisting of a large, stylized 'B' followed by some less distinct characters.

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Secretary, Board of Directors